

NALOXONE OVERDOSE EMERGENCY KIT CABINET BEST PRACTICES GUIDE

Definitions

- **Collaborators:** Organizations utilizing a naloxone cabinet and reporting information to the Department of Health and Human Services (the Department). Collaborators may utilize different variations of a naloxone cabinet following this guide.
- **NaloxBox:** A brand name naloxone overdose emergency kit cabinet.
- **Naloxone Overdose Emergency Kit Cabinet:** Hereafter, naloxone cabinet. Any generic container with FDA-approved naloxone (commonly known as NaloxBox). The naloxone cabinet shall include other overdose response materials such as rescue breathing mask, latex-free gloves, local resources, etc.

Objectives

- Assist collaborating partners by making an informed choice for the location of a naloxone cabinet.
- Emphasize the importance of monitoring the naloxone cabinet and restocking supplies.
- Encourage registering naloxone cabinets for mapping projects, documenting utilization of naloxone cabinets, and sharing data with the Department of Health and Human Services (DHHS).

Guidance for Naloxone Cabinets

The following guidance applies to all naloxone cabinets. Collaborators using a generic naloxone cabinet must adhere to the steps detailed in this section. Collaborators utilizing an official NaloxBox should follow the steps outlined in this section, along with the guidance detailed in the Additional Guidance for Official NaloxBoxes section below.

Installation

- Make an informed choice when determining the location for the naloxone cabinet installation.
 - Consider purchasing a naloxone cabinet that is wall mounted.
 - Utilize local EMS, police, and community member anecdotes to identify locations with a recurrence of overdoses.
 - Consider high-traffic areas, areas where high-risk activity occurs, and AED locations.
 - The naloxone cabinet should be as accessible and visible as possible.
 - Follow temperature storing guidelines for naloxone (at room temperature: 68°–77°F).
 - The naloxone cabinet should be stored indoors unless otherwise protected from water damage and extreme temperatures.
- Identify a Maintenance Individual(s) who is able and willing to monitor and maintain the naloxone cabinet. Consider using the Naloxone cabinet Contact List (see Appendix A).

- Consider their proximity to the box and ability to restock supplies and address problems.
- Leave the contact information of the Maintenance Individual(s) visible on the naloxone cabinet.
- Clearly state that contact information is only for maintenance; call 911 for overdose-related emergencies.
- Make sure naloxone is inside the naloxone cabinet before the cabinet is sealed.
 - Naloxone should be stored in original packaging and at room temperature.
 - Reminder: Naloxone does NOT come with the naloxone cabinet.
 - Recommended supplies to include in naloxone cabinet: rescue breathing devices and an overdose response instructional guide with visuals. Consider using a multilingual guide.

Monitoring & Maintenance

- Create and follow a process across the organization to regularly check the naloxone cabinet and make sure it stays stocked
 - The naloxone cabinet should be checked at least once a month and immediately after known use.
 - Verify naloxone supply expiration dates.
 - Replace damaged and expired supplies and,
 - Restock other recommended supplies
- Clean the naloxone cabinet; remove debris that could obscure the box from view.
- Check that the Maintenance Individual(s) contact information is up to date and visible.

Documentation & Data Collection

Collaborators can promote naloxone cabinet locations through various channels, including social media, community events, and partnerships with local organizations and stakeholders. The Maine Naloxone Finder Tool is available to cross-promote naloxone access points across the State.

- Register each Naloxone cabinet and box location by filling out the Register Your Naloxone cabinet form: <https://forms.office.com/g/iv12yPPvaJ>
 - Registration link can also be found on the GetMaineNaloxone.org website

Additional Guidance for Official NaloxBoxes

The following guidance applies to NaloxBox-branded naloxone cabinets. Collaborators utilizing an official NaloxBox should follow the steps outlined in the above section, along with this additional guidance.

- Review and follow the guidance in the NaloxBox Collaborator Manual.
- Install the Naloxone cabinet according to the NaloxBox Installation Guide.

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OPIOID OVERDOSE RESCUE UNIT CONTACT LIST

In the event of an overdose emergency, call 911

For information and assistance regarding the naloxone cabinet stored at

the maintenance individuals listed below may be contacted. **In the event of an overdose emergency, call 911.**

Maintenance Individuals	Name	Phone Number	Email Address
Primary Contact			
Alternate Contact			

Note: This is an optional resource that can be adapted by collaborators as needed. Contact information for the maintenance individuals should be stored with the naloxone cabinet.